

DEPARTMENT OF EDUCATION  
VOCATIONAL TECHNICAL SCHOOLS

FOR OFFICIAL USE ONLY  
Union Code:

Grievance Form A

NAME OF GRIEVANT: \_\_\_\_\_  
HOME ADDRESS: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_  
SCHOOL: \_\_\_\_\_ SCHOOL PHONE: \_\_\_\_\_  
DATE OF ALLEGED VIOLATION OF KNOWLEDGE OF VIOLATION: \_\_\_\_\_  
SPECIFIC CONTRACT PROVISION (S) VIOLATED IF APPROPRIATE (ARTICLE, SECTION):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATEMENT OF GRIEVANT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SPECIFIC REMEDY REQUESTED: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby declare that all statements made herein are true and accurate to the best of my knowledge.

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(Signature of Grievant and/or Union Representative) (Date)

Level I (School Principal or Assistant Principal)

Date of Meeting	Signature of principal	Date of Meeting if Held	Date of response
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Answer Level I (School Principal): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I acknowledge settlement of grievance   
Waived to Level II  I appeal decision - request review and response at next step

Union Seal:

\_\_\_\_\_  
Employee Union Date Filed for Next Step